

SCHEDULE OF WORK
VENDOR INTERACTION : FEB 2020
AT
HQ TECHNICAL GROUP, DELHI CANTT

<u>Ser No</u>	<u>Time</u>	<u>Event</u>	<u>Place</u>	<u>Remarks</u>
1.	0900-1000 hr	In-Service Equipment Display – SCME, ECC & E and LCC	Covered Parking near Conference Hall	
2.	1000-1030 hr	Tea	Conference Hall	
3.	1030-1315 hr	Session I	Conference Hall	
		1030-1100 hr : Welcome Address, Introduction to SCME and broad procurement process		Col EM (Spl Clo & ECC)
		1105-1120 hr : Conduct of User Trials		GSO-1 EM (Spl Clo & ECC)
		1125-1200 hr : Intro to ECC & E and LCC and the transition to Core/ Non-Core		OS Dte
		1205-1225 hr : Product Improvement Initiatives in ECC & E		Col EM (GS & C)
		1230-1315 hr : Understanding Modalities in formulation of Specifications of User Approved Samples, ATP, Testing of Advance Samples, Capacity Verification and Conduct of PDI/JRI		DGQA
4.	1330-1430 hr	Lunch	Officers' Mess	
5.	1430-1540 hr	Session II	Conference Hall	
		1430-1530 hr : Open House with MGO		Representatives of DGQA, PrIFA and PPO to be in attendance
		1530-1540 hr : Closing Remarks by MGO		
6.	1545-1615 hr	Tea	Conference Hall	
7.	1615-1645 hr	Display of Products by Firms	Conference Hall	
8.	1645 hr onwards	Submission of Feedback Forms		
9.		Dispersal		

FOR FOREIGN REPRESENTATIVES

1.	Full Name	:	
2.	Nationality	:	
3.	Date of birth	:	
4.	Parentage	:	
5.	Present address	:	
6.	Permanent address	:	
7.	Passport number, date and validity if applicable:-		
(a)	<u>ILD/Passport No.</u>	<u>Date of Issue</u>	<u>Date of expiry</u>
8.	Visa number(multiple), date and period of validity:-		
(a)	<u>Visa No.</u>	<u>Date of Issue</u>	<u>Date of expiry</u>
9.	Occupation	:	
10.	Purpose of visit	:	
11.	Place of visit	:	
12.	Duration of visit	:	
13.	Whether previously visited in India, if so date and place of visit.	:	
14.	Location where staying in India		

Appx `B`

(Refer to Para 8 of M Dte (MI-10)Army

HQ Note No. 36501/MI-10 dt 08 Nov 2000

DATA REQUIRED FROM INDIAN REPRESENTATIVES

1.	Details of Branch/offices in India	:	
	(a) Name of firm/Subsidiary	:	
	(b) Place and address	:	
	(c) Name and appointment of head of firm/subsidiary	:	(a)
2.	Particulars of employees (Indian including ex servicemen)	:	
	(a) Name	:	
	(b) Appointment	:	
	(c) Official/residential address	:	
	(d) Contact point(Tele, FAX and E-mail)	:	(a)
	(e) Brief nature of job	:	
	(f) In case related to any personnel serving in Defence Services Detail of personnel related to and his appt	:	
	(g) In case of ex serviceman following additional details be provided	:	
	(i) Rank and Arm/Service	:	
	(ii) Appointment last held	:	
	(iii) Date of retirement	:	
	(iv) Date of employment with firm	:	
	(v) If related to any personnel serving in Defence services. Details of serving personnel and his present appoint.	:	

Appx `C`

(Refer to Para 8 of M Dte (MI-10)

Note No. 36001/MI-10 dt 08 Nov 2000

**SECURITY CLEARANCE FOR HOLDING MEETING WITH
INDIAN REPRESENTATIVE OF FOREIGN FIRMS/THEIR AGENTS**

1.	Name	:	
2.	Office/Residential address incl. Tele No. Fax No. and E-mail	:	
3.	Date of employment and appointment	:	
4.	Brief of nature of job	:	
5.	In case known/related to any person serving in Defence service	:	
	(a) Details of persons	:	
	(b) Present appointment	:	
6	In case of ex-service men (following additional details any be provided)	:	
	(a) Rank and Arm/Service prior to retirement.	:	
	(b) Appointment last held	:	
	(c) Date retirement from service	:	
7.	In case of collaboration :- (a) Details of his business entity (i.e. whether functioning as individual partnership or a private ltd company etc.	:	
	(b) Since when established.	:	
	(c) Registered address of the company	:	
	(d) Name and address of Directorates, Chief executive and executive of the company specifically indicating those who are retired civilians of Defence Services officers.	:	
8.	Whether the individual has paid income tax since commencing business/joining the company.	:	
9.	Permanent income tax account	:	

	number		
10.	Name, account No. and address of Bankers within and outside the country.	:	
11.	Attested photocopies of agreement, including supplementary agreements covering appointment as representative and terms relating there to.	:	
12.	Concurrence of the officer being visited that presence of representative/agent during meeting/ presentation/ trails is inescapable.	:	
13.	It is certified that the visit of foreign vendor including the Indian including the Indian representative is in accordance with MoD ID No. 2250-B/JS(O) 89 dt 17 Apr 89	:	